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## NWMB Regular Meeting 004-2023

August 31, 2023

To: All NWMB Co-management Partners

## Re: Nunavut Wildlife Management Board (NWMB) Regular Hearing Meeting No. RM 004-2023

Please be advised that the next **NWMB Regular Meeting (No. RM 004-2023)** will be held on **November 29, 2023**. The location of the RM 004-2023 meeting will be in Iqaluit, Nunavut at the Frobisher Inn.

All briefing notes and supporting documents are required to be submitted to the NWMB, in English and Inuktut, by **November 3, 2023, at 5:00 p.m.** (Eastern Time). Please include any relevant photographs and maps pertaining to the issue presented in the briefing note.

Briefing notes and supporting documents can be submitted by email, fax or mail. They should be clearly marked as pertaining to the NWMB's Regular Meeting No. RM 004-2023. Delivery of briefing notes through fax or email must be confirmed by phone with the NWMB by no later than 5:00 p.m. (Eastern Time) on November 3, 2023, that a complete and legible copy of the transmission has been received by the NWMB. Materials are deemed to have been filed on the actual day of receipt by the NWMB.

The NWMB can be contacted at the following address:

NUNAVUT WILDLIFE MANAGEMENT BOARD 3<sup>rd</sup> Floor Allavik Building P.O. Box 1379, Iqaluit, NU, X0A 0H0 Phone: (867) 975-7300 Fax: (888) 421-9832 E-Mail: tsataa@nwmb.com

## Please note that submissions not received by the November 3, 2023 deadline will not be considered for the RM 004-2023 meeting. This will be strictly enforced.

**For those who intend to make Power-Point presentations**, please arrange for a test run of the projection equipment, in advance of your actual presentation, to ensure there are no technical problems when it is time for you to make your actual presentation to the Board.

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If you have any questions or concerns, please contact the NWMB office at (867) 975-7300 or by e-mailing our Office Administrator and Finance Assistant, at <u>tsataa@nwmb.com</u>.

Thank you for your co-operation. Nunavut Wildlife Management Board

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