Data Clerks

CLYDE RIVER, KUGAARUK

The Nunavut Wildlife Management Board (NWMB) is accepting applications for two (2) part-time data clerk positions, one each in Clyde River and Kugaaruk. The data clerks will join the project team for the Community Based Monitoring Network (CBMN).

The CBMN will rely on the skills and knowledge of respected local harvesters in Clyde River and Kugaaruk — who will use specially designed, hand-held computers to record travel routes, wildlife sightings, harvest information, traditional knowledge and weather observations while they are out on the land. Their information will be used to create a collective database of knowledge owned and controlled by Nunavummiut that can assist in local and regional wildlife management.

The data clerks will work with local harvesters and will be responsible for downloading the data from the hand-held computers, and managing it in a secure and confidential manner. The data clerk will also act as the liaison between the local Hunters and Trappers Organization and the CBMN. They will receive training in data management and will be supported by other members of the project team.

Although successful candidates will receive training, applicants should meet the following requirements:

- be resident in the community of Clyde River or Kugaaruk;
- be fluent in English and Inuktitut;
- have an interest in wildlife, harvesting, land skills, or co-management initiatives; and
- basic Internet and computer skills; including the ability to use Microsoft Word and Excel Spreadsheet programs; and
- experience with applications and handheld computers or technical devices will be considered an asset;

Please send your resume and cover letter:

To: Sarah Spencer
By fax: 1-888-421-9832
By email: sspencer@nwmb.com

Job Advertisement closes at 4 p.m. EST, February 6th, 2015. Late applications will not be accepted.

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ᓄᓇᕗᑦᒥ ᐆᒪᔾᔭᓕᕆᔨᖅᔪᐊᑦ ᑲᑎᒪᔨᖏᑦ (ᐆᒪᔾᔭᓕᕆᔨᖅᔪᐊᖅ) ᐱᒍᓐᓇᖅᓯᕗᑦ ᐱᓕᕆᐊᕈᑎᓂᒃ ᒪᕐᕉᓐᓂᒃ (2) ᐃᖅᑲᓇᐃᔭᑲᐃᓐᓇᐸᓐᓂᐊᖅᑑᓐᓂᒃ ᓈᓴᐅᓯᓇᖏᑦ ᐃᓂᖏᓐᓂ, ᐊᑕᐅᓯᖅ ᐊᑐᓂᑦ ᑲᖏᖅᑐᒑᐱᒃᒥ ᐊᒻᒪ ᑰᒑᖅᔪᒃᒥ. ᓈᓴᐅᓯᓇᖏᑦ ᐃᓚᒋᓕᐅᑎᓂᐊᖅᑐᑦ ᑲᒪᒋᔭᒥᒃ ᑲᑐᔾᔨᓄᑦ ᐅᕙᓂ ᓄᓇᓖᑦ ᓇᒻᒥᓂᖅ ᖃᐅᔨᒪᓪᓗᓯᐊᖅᓂᖏᓐᓄᑦ ᐊᖅᑯᑕᐅᔪᖅ (ᓄᓇᓖᑦ ᖃᐅᔨᒪᓪᓗᓯᐊᖅᓂᖏᑦ).

ᓄᓇᓖᑦ ᖃᐅᔨᒪᓪᓗᓯᐊᖅᓂᖏᑦ ᐊᑐᖅᑐᑦ ᐊᔪᙱᓐᓂᖏᓐᓂᒃ ᐊᒻᒪ ᖃᐅᔨᒪᓂᖏᓐᓂᒃ ᓱᓕᔪᓇᔾᔪᑦ ᓄᓇᓕᓐᓂ ᐊᙵᓱᒃᑏᑦ ᑲᖏᖅᑐᒑᐱᒃᒥ ᐊᒻᒪ ᑰᒑᖅᔪᒃᒥ - ᐊᑐᖅᓂᐊᖅᑐᑦ ᐊᔾᔨᐅᖏᑦᑐᒥᒃ ᓴᓇᒪᔭᓂᒃ, ᐊᒡᒐᖅᓂᒃ ᖃᕆᓴᐅᔭᖅᓂᒃ ᑎᑎᕋᖅᐸᓪᓗᑎᑦ ᐊᐅᓪᓚᖅᑐᑎᒃ ᐊᖅᑯᑎᓂ, ᐆᒪᔪᑦ ᑕᑯᔭᓂ, ᐱᔭᖏᓐᓄᑦ ᑐᓴᕋᓱᑦ, ᐱᐅᓯᑐᖃᒃᑯᑦ ᖃᐅᔨᒪᓂᑦ ᐊᒻᒪ ᓯᓚᐅᑉ ᖃᓄᐃᓐᓂᖓ ᐊᐅᓪᓚᖅᓯᒪᓪᓗᑎᒃ. ᑖᒃᑯᐊ ᑐᓴᕋᓴᖅᑯᑎᖏᑦ ᐊᑐᖅᑕᐅᓂᐊᖅᑐᑦ ᐋᖅᑭᔅᓱᕐᓂᑦ ᑲᑎᓯᒪᔪᑦ ᖃᕆᓴᐅᔭᒃᑯᕈᑏᑦ ᖃᐅᔨᒪᓂᖅᓂᒃ ᐱᓯᒪᔭᖏᓐᓂᒃ ᐊᒻᒪ ᐊᐅᓚᑕᖏᓐᓂᒃ ᓄᓇᕗᑦᒥᐅᑦ ᐃᑲᔪᕈᓐᓇᖅᑐᑦ ᓄᓇᓕᓐᓂ ᐊᒻᒪ ᐊᕕᑦᑐᖅᓯᒪᔪᓂ ᐆᒪᔪᓂᒃ ᐊᐅᓚᑦᓯᓇᓂᖅᒥᒃ.

ᓈᓴᐅᓯᓇᖏᑦ ᐱᓕᕆᖃᑎᖃᖅᓂᐊᖅᑐᑦ ᓄᓇᓕᓐᓂ ᐊᙵᓱᒃᑎᓂᒃ ᐊᒻᒪ ᐃᖅᐱᒋᔭᖃᖅᑐᑎᒃ ᐃᓕᐅᖅᑲᐃᓂᖅᒥᒃ ᓈᓴᐅᑎᓂᒃ ᐅᑯᓇᙵᑦ ᐊᒡᒐᒥᑦ ᖃᕆᓴᐅᔭᑦ, ᐊᒻᒪ ᐊᐅᓚᓗᒋᑦ ᐱᔾᔪᐃᖅᓯᒪᔪᓂ ᐊᒻᒪ ᑲᙵᓇᖅᑎᓪᓗᒋᑦ. ᓈᓴᐅᓯᓇᔾ ᑲᒪᓂᐊᖅᒥᔪᖅ ᐅᖅᑲᖅᑕᕕᐅᓂᖅᒥᒃ ᓄᓇᓕᓐᓂ ᐊᙵᓱᒃᑏᑦ ᐊᒻᒪ ᒥᑭᑦᑎᐊᖅᓂᐊᖅᑏᑦ ᑎᒥᖏᓐᓄᑦ ᐊᒻᒪ ᓄᓇᓖᑦ ᖃᐅᔨᒪᓪᓗᓯᐊᖅᓂᖏᓐᓄᑦ. ᐱᓕᒻᒪᓴᖅᑕᐅᓂᐊᖅᑐᑦ ᓈᓴᐅᑎᓂᒃ ᐊᐅᓚᑦᓯᓂᖅᑯᑦ ᐊᒻᒪ ᐃᑲᔪᖅᑕᐅᓗᑎᒃ ᐊᓯᖏᓐᓄᑦ ᐃᓚᐅᔪᓄᑦ ᑲᒪᒋᔭᒥᒃ ᑲᑐᔾᔨᓄᑦ.

ᐃᓛᒃ ᑲᔪᓯᓂᖅᑲᖅᓯᐊᖅᑐᒥᒃ ᐱᓕᕆᐊᖅᑐᑦ ᐱᓕᒻᒪᓴᖅᑕᐅᓂᐊᖅᑑᒐᓗᐊᑦ, ᐱᓕᕆᐊᖅᑐᑦ ᓈᒻᒪᒋᐊᓖᑦ ᐅᑯᓇᓂ ᐱᑕᖃᕆᐊᓕᓐᓂ:

- ᐊᖏᕐᖃᖅᑲᐅᓗᑎᒃ ᓄᓇᓕᓐᓂ ᑲᖏᖅᑐᒑᐱᒃᒥ ᐅᕝᕙᓘᓐᓃᑦ ᑰᒑᖅᔪᒃᒥ;
- ᐅᖃᕈᓐᓇᖅᓯᐊᕐᓗᑎᒃ ᖃᑦᓗᓈᑎᑐᑦ ᐊᒻᒪ ᐃᓄᒃᑎᑐᑦ;
- ᖃᐅᔨᒪᓪᓚᕆᓗᑎᒃ ᐆᒪᔾᔭᓂᒃ, ᐊᙵᓱᖕᓂᕐᒥᒃ, ᓄᓇᒦᙳᓇᓂᕐᒥᒃ, ᐅᕝᕙᓘᓐᓃᑦ ᐊᐅᓚᑦᓯᖃᑎᒌᓐᓂᕐᒧᑦ ᐱᒋᐊᖅᑕᓂᒃ; ᐊᒻᒪ
- ᐱᑕᖃᖅᑐᓂᒃ ᖃᕆᓴᐅᔭᒃᑯᒍᒥᒃ ᐊᒻᒪ ᖃᕆᓴᐅᔭᓕᕆᔫᓐᓇᖅᑐᑎᒃ; ᐃᓚᐅᓗᑎᒃ ᐊᑐᕈᓐᓇᖅᓂᖏᑦ Microsoft Word ᐊᒻᒪ Excel Spreadsheet ᐱᑕᖅᑐᓂᒃ; ᐊᒻᒪ
- ᑲᒪᓯᒪᓂᑰᑉᐸᑕ ᐊᑐᕈᓐᓇᖅᓂᖏᓐᓂᒃ ᐊᒻᒪ ᐋᔭᒐᖅᓂᒃ ᖃᕆᓴᐅᔭᖅᓂᒃ ᐅᕝᕙᓘᓐᓃᑦ ᑲᒪᔅᓯᓂᒃ ᐃᓱᒪᒋᔭᐅᓂᐊᖅᑐᑦ ᐃᑲᔫᓂᖅᑲᓇᖏᑦ;

ᐊᑏ ᓇᒃᓯᐅᑎᓯᐅᒃ ᐱᓕᕆᐊᕆᓯᒪᔪᓯ ᑎᑎᖅᓯᒪᔪᑦ ᐊᒻᒪ ᑎᑎᖅᑲᑦ:

ᐅᕗᖓ: ᓵᕋ ᓯᐱᓐᓯᖅ
ᓱᑲᑦᑐᒃᑯᕈᑦ: 1-888-421-9832
ᖃᕆᓴᐅᔭᒃᑯᑦ ᑐᕌᕈᑖ:
sspencer@nwmb.com

ᐃᖅᑲᓇᐃᔮᑦᓴᓂᒃ ᐊᓪᓚᒃᑲᐅᒪᔪᑦ ᒪᑐᐃᖓᒃ 4ᒥ ᐅᓐᓄᓴᒃᑯᑦ ᑲᓇᓐᓇᐅᑉ ᓯᕿᓐᖑᔾᔪᖓᑐᖅ, ᕕᕗᐊᕆ 6, 2015. ᑭᖑᕚᖅᑐᑦ ᐱᓕᕆᐊᕈᑏᑦ ᐊᖏᖅᑕᐅᔾᔮᖏᑦᑐᑦ.