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Nunavunmi Anngutighatigut Aulapkaijitkut Katimajiat
Nunavut Wildlife Management Board

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Tammaqtailinahuaarniriit anngutighat atuqhugit Inuit qaujijimajatuqangillu ilihimaniillu ilitquhiannin
Conserving wildlife through the application of Inuit Qaujijimajatuqangit and scientific knowledge

NWMB Regular Meeting 004-2020

November 16, 2020

To: All NWMB Co-management Partners

Re: **Nunavut Wildlife Management Board (NWMB) Regular Meeting No. RM 004-2020
MOVED to a Zoom Meeting**

Please be advised that the Board has now decided to conduct its December 2 Regular Meeting through the Zoom Video Conferencing Platform.

The Board made this decision out of an abundance of caution due to COVID-19. We will continue to work with co-management partners and stakeholders as we seek to ensure adequate procedural safeguards are in place as we proceed.

The Board's December Regular Meeting (RM004-2020) will be starting at 9am Eastern Time through video conferencing on the Zoom Platform. For those joining, you will find attached instructions to register (<https://zoom.us/signup> - see attached). The RM004-2020 zoom meeting link will be emailed to all participants that have confirmed attendance prior to the December 2 meeting. **Please download Zoom and set up an account so you are able to join the December 2 RM004-2020 meeting.**

Note that Board will not be in a position to trouble shoot at the time of the meeting and will not be providing technical assistance with the use and operation of the Zoom Platform.

The NWMB appreciates that the internet is required to use the Zoom platform, and that it may not be an option for everyone. **Because of this, it will also be possible to participate in RM004-2020 through a landline. If this is your *only* option please contact PPearson@nwmb.com. Please note that the landline option will not enable you to choose your language preference.**

Organization Lead Person

To facilitate a more efficient virtual meeting, the NWMB requests that each organization identify a lead person for their organization (organization lead). To facilitate speakers and presentations during RM004-2020, the NWMB Chairperson will call on the organization lead

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person to speak or defer to another colleague of the same organization if needed, to address a question, make a comment or ask a question. **Please identify your organization lead person to the NWMB at Receptionist@nwmb.com by no later than November 30, 2020.**

Meeting Process

As in past Regular Meetings, the proponents will present in the sequence outlined in the agenda. After the proponent concludes their presentation, the Chairperson shall first ask the NWMB members, staff and legal counsel for any questions or comments in response to the proposal. The Chairperson shall then refer to the proponent organization lead who may address the comment or question or defer to his/her colleague to address.

After the NWMB concludes their questions and comments to the proponent, the Chairperson shall then provide other organizations or individuals at the meeting with an opportunity to ask the proponent questions or make a comment. The Chairperson shall permit this by calling on the organization lead.

Once the organization is called on by the Chairperson, the organization lead will be permitted to ask a question/comment to the proponent. Please be aware that once an organization concludes their questions/comments to the proponent that the Chairperson will move on to the next organization. The Chairperson is responsible for keeping to the agenda and may end an organization’s intervention. Organizations should be prepared to ask all of their questions and make all of their comments in an efficient manner sensitive of time and the meeting format. The Chairperson will give every organization attending the meeting an opportunity to ask questions or make comments.

Interpretation

The NWMB has arranged for Inuktut translation via Zoom. There is a button at the bottom of the Zoom platform screen labelled “Translation” where the Inuktut audio channel will be available under the French language label.

All speakers are asked to be mindful of the meeting platform and **not to rush when presenting, asking questions or commenting to allow the interpreter to finish interpreting.** The Chairperson may interrupt if you are either speaking too fast for the interpreter or to permit the interpreter to finish.

Procedural Fairness

The NWMB has a duty to conduct its processes in a manner that reflects the requirements of procedural fairness. The public health crisis associated with the COVID-19 pandemic is unprecedented. All administrative and judicial decision-makers are considering what procedural

