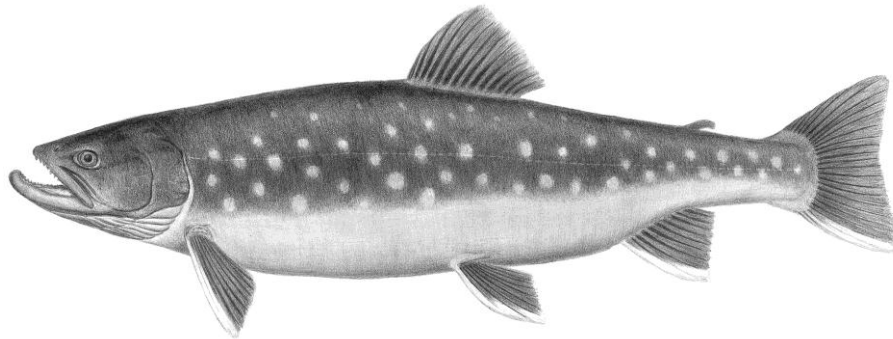




Cambridge Bay Arctic Char Working Group

Terms of Reference



Final
March 23, 2013



Revision History

Version	Date	Action
1.0	09/08/2010	Initial draft.
2.0	04/15/2011	Revisions.
3.0	06/12/2011	Revisions.
4.0	12/09/2011	Final.
5.0	03/23/2013	Approved.



Cambridge Bay Arctic Char Working Group

Terms of Reference

These Terms of Reference were adopted by the members of the Cambridge Bay Arctic Char Working Group in regard to the development of an Integrated Fishery Management Plan (IFMP) for Arctic char (*Salvelinus alpinus*) commercial fisheries in the Cambridge Bay Area, Nunavut.

Purpose: The purpose of this Working Group is to develop an IFMP for commercially harvested Arctic char in the Cambridge Bay Area that will ensure the maintenance of healthy Arctic char populations, ensure the sustainable harvest of Arctic char consistent with the principles of conservation set out in the Nunavut Land Claim Agreement, and represent the best interests of all co-management partners.



Working Group Reports To:

- Chair, Nunavut Wildlife Management Board (NWMB)
- Chair, Kitikmeot Regional Wildlife Board (KRWB)
- Chair, Ekaluktutiak Hunters and Trappers Organization (EHTO)
- Manager, Fisheries and Sealing Division, Department of Environment (DOE)
- Director of Wildlife, Nunavut Tunngavik Incorporated (NTI)
- Regional Director of Ecosystems and Fisheries Management (EFM), DFO Central and Arctic Region
- Director, Northern Operations DFO Central and Arctic Region

Working Group Membership:

- EHTO Representatives: EHTO Chairperson, Directors
- Kitikmeot Foods Ltd. (KFL) Representatives: Stephane Lacasse, Denise LeBleu
- Commercial fish harvesters, as available
- Community Elders: Jimmy Maniyogina, Paul Omilqoetok
- Kiiliniq High School Representatives (Leadership Program), as available
- DOE, Fisheries and Sealing Division Representative: Laurie Lee
- DFO Representatives: Tyler Jivan (EFM), Les Harris (Science)
- *Ex officio*: individual(s) to act as recording secretary
- Others: representatives from other DFO sectors (e.g. DFO Policy & Economics), government agencies or stakeholders (e.g. outfitters) may be invited to participate or contribute as appropriate

If the designated representative cannot make a scheduled meeting of the Working Group, it will be their responsibility to ensure that an alternate representative will attend in their place.

Chair:

- EHTO board member; designated alternate

Co-Chair:

- Tyler Jivan (DFO EFM); designated alternate



Communications:

- The Working Group members are each responsible to report on progress to their respective agencies.
- An interpreter will be present at each in-person WG meeting.
- To ensure that the Cambridge Bay community understand and contribute to the development of the IFMP, public meetings will accompany each WG meeting and meeting minutes will be made publically available.

Meetings and Timetable:

- The development of the IFMP will take at least 12 months to complete, during which the Working Group will:
 - i) develop mutually agreeable Terms of Reference,
 - ii) confirm that all of the necessary background material has been identified,
 - iii) review current Inuit and scientific information about Arctic Char stocks in the Cambridge Bay Area,
 - iv) achieve consensus on long and short term management goals for this fishery, and
 - v) develop a work plan for the completion of the Management Plan.
- Quorum (number, composition of meetings) – The minimum number of WG members that must be present to conduct a meeting is six (6), and must include at least two (2) EHTO representatives (including the Chair or designated alternate), two (2) community elders and one (1) DFO representative.
- Members will meet as a group at least once during the development of the IFMP.
- Members will meet as a group at least once annually during the subsequent development of the Management Plan, preferably post-season (post-September).
- Meetings will be held at the call of the chair or co-chair, and normally will be held in Cambridge Bay, NU.
- The balance of communication will be done through e-mail or teleconference, as needed.



Funding:

- DFO will fund the costs of meeting arrangements, including translation services and participation costs (travel, accommodations, honorarium, and per diem) of two (2) HTO representatives and two (2) community elders when travel is required. When meetings are held in Cambridge Bay, travel will not be expected for HTO representatives or community elders; costs of honorarium will be covered for all HTO representatives in attendance.
- Interpreter/translator services will be funded by DFO
- All other member agencies will fund the travel costs of their respective representatives.
- Funding for specific planning initiatives will be considered separately by the agencies.

Guidelines for the Development of the Management Plan

Principles:

- The Management Plan will be written in plain language, and will be available in both Inuinnaqtun and English.
- Working Group members must be involved in the development of the Management Plan and must support the final document if it is to be approved and successful.
- Consensus will be the method used to reach decisions. In the unlikely event that Working Group members cannot reach consensus, the decision will be referred to NWMB with a full briefing note describing the issue and Working Group concerns about it. The Working Group will keep the community informed about of its progress, and will discuss community concerns as they arise.
- Working Group members should be open to all ideas and suggestions, emphasize a common-sense approach, should be transparent with respect to information gathering and decision making, and should commit to full disclosure of all information.
- The Management Plan and its development must be flexible and subject to modification as new ideas and information become available and conditions change.
- The Management Plan and its development should serve as a model for other communities and fisheries in the future.



Biological Scope:

- The plan will be restricted to Arctic Char populations in the Cambridge Bay Area.

Geographic Scope:

- The plan will encompass the known distribution of Arctic Char in the general area of Cambridge Bay, Nunavut.

Fisheries Use:

- The plan is specific to the management of commercial fishing activities. Because Arctic Char stocks are shared by all resource users, it is important that the plan consider past, present and potential commercial, food and recreational use by NLCA beneficiaries, other residents of Nunavut and others from outside the region and territory.

Background Information:

- The Working Group will review relevant information about commercial, food and recreational harvesting, including traditional and scientific knowledge of Arctic Char species and Arctic Char stocks.
- Working Group members will also identify other background information as it becomes available.

Components of the Plan:

- The final plan will follow the Integrated Fishery Management Plan (IFMP) model, and may include the following components: overview of the fishery, social, cultural and economic significance, objectives and management concerns, a harvesting plan, management measures, compliance plan, and performance review.
- The Plan will be developed for multi-year duration, in an effort to provide operational stability of the fishery.